

CONNECTICUT STATE DEPARTMENT OF EDUCATION
Adult Education Program Compliance Statutory Attestation

Name of District: _____

District Code: _____

FY: _____

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| <u>Statutory Authority</u> | <u>Requirements</u> | <u>Documentation</u> | <u>School District Compliance</u> <i>Yes No N/A</i> | | |
|-----------------------------------|--|--|---|-------|-------|
| 1. C.G.S. Section 10-69 (a) | The district has established and maintained a program of adult* classes or provides for participation through a cooperative arrangement. (*Adult means any person 16 years of age and older and not enrolled in a school.) | ED-244 Adult Education Grant Application | _____ | _____ | _____ |
| | Instruction is provided in: | ED-244 Adult Education Grant Application | _____ | _____ | _____ |
| | Americanization/U.S. citizenship | Program Brochure | _____ | _____ | _____ |
| | English as a second language | Advertisements | _____ | _____ | _____ |
| | Elementary school completion | Class scheduling | _____ | _____ | _____ |
| | Secondary school completion | | _____ | _____ | _____ |

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|--|---|---|---|--|--|
| 2. C.G.S. Section 10-69 (b) as amended by P.A. 03-100 | An adult education diploma shall consist of a minimum of twenty credits* of which no fewer than four shall be in English, not fewer than three in mathematics, not fewer than three in social studies, including one in American History and at least one-half credit course in civics and American government; not fewer than two in science and not fewer than one in arts or vocational education. (*A credit shall consist of not fewer than 48 instructional hours.) | Student transcripts Program brochures Related printed materials | _____ _____ _____ | | |
| 3. C.G.S. Section 10-69 (b) | District provides certified counseling staff to assist adult education students with educational and career counseling. | Certification documents | _____ _____ | | |

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|----------------------------|---------------------|----------------------|-----------------------------------|-----------|------------|
| | | | <i>Yes</i> | <i>No</i> | <i>N/A</i> |

| | | | |
|-------------------------------|---|--------------------------------------|----------------|
| 4. C.G.S. Section 10-69 (c) 1 | District provides credits for experiential learning. | Student Records Student Handbooks | _____ _____ |
| 5. C.G.S. Section 10-69(c) 2 | District provides credit for successful completion of courses at state accredited institutions. | Student Records | _____ _____ |
| 5. (Continued) | District provides for not more than six credits for satisfactory performance on subject matter tests demonstrating prior learning competencies. | Student Records | _____ _____ |

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|-----------------------------------|--|---|---|
| 6. C.G.S. Section 10-69 (c) 4 | District provides for not more than three credits for independent study projects, provided that not more than one such credit shall be applied per subject area required per subsection (b) of this section. | Student Records | ____ ____ ____ |
| 7. C.G.S. Section 10-70 | District provides rooms and other facilities for adult classes and activities. District employs necessary personnel for the adult classes and activities. | Class scheduling Staff lists Copies of staff certification documents | ____ ____ ____ ____ ____ ____ |
| 8. C.G.S. Section 10-5 | Counseling of available High School Completion Options | GED Registration Site Agreement Form Program brochures Student handbooks Other printed materials | ____ ____ ____ |

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| | | | <i>Yes</i> | <i>No</i> | <i>N/A</i> |
| 9. C.G.S. Section 10-5 | Access to GED test is available to persons 17-18 years of age, officially withdrawn from school for at least 6 months. | Official withdrawal from last school attended | _____ | _____ | _____ |
| | Monies received from GED test registration must be deposited into school activity fund account and expended to defray costs of testing, related administration, and information. | GED Diploma Payment Form Evidence of Deposits to Activity Fund | _____ | _____ | _____ |
| 10. C.G.S. Section 10-73 a | District does not charge students for tuition, registration fees, books or materials for activities pursuant to C.G.S. 10-69, as amended. | Student handbook | _____ | _____ | _____ |
| | | Program brochure | _____ | _____ | _____ |
| 11. C.G. S. Section 10-184 | District ensures that students under 18 years of age have officially withdrawn from school. | Official school withdrawal and option form signed by parent or other person having control of child under 18 years of age. | _____ | _____ | _____ |

Program Director Name: _____

Telephone Number: _____

Person Completing the Statutory Attestation: _____

Title: _____

Signature of Person Completing the Statutory Attestation: _____

Date Signed: _____